



# CLERK'S OFFICE CIRCUIT COURT OF TAZEWELL COUNTY



**JAMES E. "BUDDY" BLEVINS, CLERK**  
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TAZEWELL, VIRGINIA 24651

TAMMY B. ALLISON, CHIEF DEPUTY CLERK

DEPUTY CLERKS

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ANGELA RAY	MARSHA TABOR
JANICE LUTZ	VENUS LANEY
GINA PRUITT	GRACE ROBINSON

## MEMORANDUM

**TO:** Virginia Bar Members

**FROM:** James E. Blevins, Clerk

**RE:** New remote access service

**DATE:** January 18, 2012

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Effective immediately the Tazewell County Circuit Court Clerk's Office is offering a new service known as "OCRA"- Officer of the Court Remote Access. This service enables remote viewing of documents in the Office of Executive Secretary Case Imaging System utilized by the Tazewell County Circuit Court. There is an annual subscriber fee of \$250.00 which will allow one (1) attorney and one (1) employee to have inquiry only access to all currently scanned court case documents in its Case Imaging System except for juvenile, adoption and sealed cases as well as those parts of a file that are marked confidential, restricted, sealed, private addendum or victim/witness. Internet access to the Circuit Court documents will generally be available seven days a week, twenty-four hours a day, with certain exceptions.

Attached please find a copy of the subscriber agreement and application for attorneys. If you wish an employee to have access they will need to complete a different form, which we will be happy to provide to you upon request. If you have any questions about the service, please call the number below.

I hope that this service will be a useful tool for Attorneys who practice in our Criminal and/or Civil Division(s).